

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 17/18			Administration	Management and Enforcement	Proposed charges 18/19			Authorisation	Management and Enforcement	% change	Legislation giving power to charge	Basis for charging	
	Basic	VAT	Total			Basic	VAT	Total						
	£	20% £	2017/18 £			£	20% £	2018/19 £						
21. Tables & Chairs on the Highway licence (please note planning permission is likely to be needed)														
Issue of licence (subject to successful application)	585		585	500	85	880	880	500	380	50%	LLA Act 1990	Discretionary	Changed to match street trading regime	Non Executive Licensing - Council Approval Required
Annual renewal of licence (subject to successful application)	293		293	209	84	880	880	500	380	200%		Discretionary	Changed to match street trading regime	
55. Local Authority Pollution Control														
55a. Application Fee														
Standard Process	1,579		1,579			1,579	1,579			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Additional fee for operating without a permit	1,137		1,137			1,137	1,137			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
PVRI, SWOBs and Dry Cleaners Reduced Fee Activities	148		148			148	148			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
PVR I & II combined	246		246			246	246			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Other Reduced Fee Activities	346		346			346	346			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Reduced fee activities: Additional fee for operating without a permit	68		68			68	68			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant for the 1 st & 2 nd applications	1,579		1,579			1,579	1,579			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
For the 3 rd to 7 th applications	943		943			943	943			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
For the 8 th and subsequent applications	477		477			477	477			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts														
55b Annual Subsistence Charge														
Standard process Low	739		739			739	739			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Additional amounts charged where a permit is for a combined Part B and waste installation	99		99			99	99			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard process Medium	1,111		1,111			1,111	1,111			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Additional amounts charged where a permit is for a combined Part B and waste installation	149		149			149	149			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard process High	1,672		1,672			1,672	1,672			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Additional amounts charged where a permit is for a combined Part B and waste installation	198		198			198	198			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Reduced fee activities Low	76		76			76	76			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Reduced fee activities Med	151		151			151	151			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Reduced fee activities High	227		227			227	227			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
PVR I & II combined Low	108		108			108	108			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
PVR I & II combined Medium	216		216			216	216			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
PVR I & II combined High	326		326			326	326			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Other Reduced Fee Activities Low	218		218			218	218			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Other Reduced Fee Activities Medium	349		349			349	349			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Other Reduced Fee Activities High	524		524			524	524			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 1st & 2nd permits Low	618		618			618	618			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 1st & 2nd permits Medium	989		989			989	989			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 1st & 2nd permits High	1,484		1,484			1,484	1,484			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 3rd to 7th permits Low	368		368			368	368			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 3rd to 7th permits Medium	590		590			590	590			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 3rd to 7th permits High	884		884			884	884			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		
Standard Mobile Plant 8th and subsequent permits Low	189		189			189	189			0%	Environmental Permitting (England and Wales) Regulations 2010(a)	Stutory prescribed - for noting		

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	Basic	VAT 20%	Total 2017/18			Basic	VAT 20%	Total 2018/19					
Standard Mobile Plant 8th and subsequent permits Medium	302		302			302		302			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Standard Mobile Plant 8th and subsequent permits High	453		453			453		453			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Late payment Fee	50		50			50		50			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Where a Part B installation is subject to reporting under the E-PRTR Regulation,													
55c Transfer and Surrender													
Standard process transfer	162		162			162		162			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Standard process partial transfer	476		476			476		476			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
New operator at low risk reduced fee activity (extra one-off subsistence charge)	75		75			75		75			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Reduced fee activities: partial transfer	45		45			45		45			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
55d Temporary Transfer for mobiles													
First transfer	51		51			51		51			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Repeat following enforcement or warning	51		51			51		51			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
55e Substantial Changes s10 & s11													
Standard Process	1,005		1,005			1,005		1,005			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Standard process where the substantial change results in a new PPC activity	1,579		1,579			1,579		1,579			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Reduced Fee Activities	98		98			98		98			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
55f LA-IPPC Fees & Charge (Local Authority Integrated Pollution, prevention and control.)													
Application	3,218		3,218			3,218		3,218			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Additional fee for operating without a permit	1,137		1,137			1,137		1,137			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Annual Subsistence Low Risk	1,384		1,384			1,384		1,384			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Annual Subsistence Medium Risk	1,541		1,541			1,541		1,541			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Annual Subsistence High Risk	2,233		2,233			2,233		2,233			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Substantial Variation	1,309		1,309			1,309		1,309			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting

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	Basic	VAT 20%	Total 2017/18			Basic	VAT 20%	Total 2018/19					
Transfer	225		225			225		225			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Partial Transfer	668		668			668		668			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
Surrender	668		668			668		668			0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016	Stutory prescribed - for noting
56. Application for a new premises or club premises licence or to vary a premises or a club premises licence													
Non domestic Rateable Value Band													Licensing Act 2003 (Fees) Regulations 2005
£0 to £4,300	100		100			100		100			0%	Regulation 4 & Schedule 2	Stutory prescribed - for noting
£4,301 to £33,000	190		190			190		190			0%	As above	Stutory prescribed - for noting
£33,001 to £87,000	315		315			315		315			0%	As above	Stutory prescribed - for noting
£87,001 to £125,000	450		450			450		450			0%	As above	Stutory prescribed - for noting
£125,001 and above	635		635			635		635			0%	As above	Stutory prescribed - for noting
57. Application fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises													Licensing Act 2003 (Fees) Regulations 2005
Band D	900		900			900		900			0%	Regulation 4 & Schedule 2	Stutory prescribed - for noting
Band E	1905		1905			1905		1905			0%	As above	Statutory
58. Annual renewal fee for premises or club premises licence													Licensing Act 2003 (Fees) Regulations 2005
Band A	70		70			70		70			0%	Regulation 5 and Schedule 2	Stutory prescribed - for noting
Band B	180		180			180		180			0%	As above	Stutory prescribed - for noting
Band C	295		295			295		295			0%	As above	Stutory prescribed - for noting
Band D	320		320			320		320			0%	As above	Stutory prescribed - for noting
Band E	350		350			350		350			0%	As above	Stutory prescribed - for noting
58A. Annual renewal fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises													Licensing Act 2003 (Fees) Regulations 2005
Band D	640		640			640		640			0%	Regulation 5 & Schedule 2	Stutory prescribed - for noting
Band E	1050		1050			1050		1050			0%	As above	Stutory prescribed - for noting
59. Exceptionally large events													Licensing Act 2003 (Fees) Regulations 2005
Number in attendance at any one time													
5,000 to 9,999	1,000		1,000			1,000		1,000			0%	Regulation 4 & Schedule 3	Stutory prescribed - for noting
10,000 to 14,999	2,000		2,000			2,000		2,000			0%	As above	Stutory prescribed - for noting
15,000 to 19,999	4,000		4,000			4,000		4,000			0%	As above	Stutory prescribed - for noting
20,000 to 29,999	8,000		8,000			8,000		8,000			0%	As above	Stutory prescribed - for noting
30,000 to 39,999	16,000		16,000			16,000		16,000			0%	As above	Stutory prescribed - for noting
40,000 to 49,999	24,000		24,000			24,000		24,000			0%	As above	Stutory prescribed - for noting
50,000 to 59,999	32,000		32,000			32,000		32,000			0%	As above	Stutory prescribed - for noting
60,000 to 69,999	40,000		40,000			40,000		40,000			0%	As above	Stutory prescribed - for noting
70,000 to 79,999	48,000		48,000			48,000		48,000			0%	As above	Stutory prescribed - for noting
80,000 to 89,999	56,000		56,000			56,000		56,000			0%	As above	Stutory prescribed - for noting
90,000 and over	64,000		64,000			64,000		64,000			0%	As above	Stutory prescribed - for noting
60. Personal Licences, Temporary Events & Other Fees													Licensing Act 2003 (Fees) Regulations 2005
Application for a grant or renewal of personal licence													Regulation 8 & Schedule 3
Theft, loss etc. of premises licence or summary	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Application for a provisional statement where premises being built etc	315		315			315		315			0%	As above	Stutory prescribed - for noting
Notification of change of name or address	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Application to vary licence to specify individual as premises supervisor	23		23			23		23			0%	As above	Stutory prescribed - for noting
Application for transfer of premises licence	23		23			23		23			0%	As above	Stutory prescribed - for noting
Interim authority notice following death etc of licence holder	23		23			23		23			0%	As above	Stutory prescribed - for noting
Theft, loss etc of certificate or summary	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Notification of change of name or alteration of rules of club	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Change of relevant registered address of club	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Temporary Event Notice	21		21			21		21			0%	As above	Stutory prescribed - for noting
Theft, loss etc of temporary event notice	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Theft, loss etc of personal licence	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Duty to notify change of name or address	10.5		10.5			10.5		10.5			0%	As above	Stutory prescribed - for noting
Right of freeholder etc to be notified of licensing matters	21		21			21		21			0%	As above	Stutory prescribed - for noting
61. Gambling Act 2005													Gambling Act (Premises Licence Fees) (Eng & Wales) Regs 2007
Betting Premises (Other) Licence Application													
- New	3,000		3,000			3,000		3,000			0%	Regulation 5 & Schedule 1	Stutory prescribed - for noting
- Annual fee	600		600			600		600			0%	Regulation 8 & Schedule 1	Stutory prescribed - for noting
- Variation	1,500		1,500			1,500		1,500			0%	Regulation 11 & Schedule 1	Stutory prescribed - for noting
- Transfer	1,200		1,200			1,200		1,200			0%	Regulation 12 & Schedule 1	Stutory prescribed - for noting
62. Bingo Premises Licence													Gambling (Premises Licence Fees) (Eng & Wales) Regs 2007

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	Basic	VAT 20%	Total 2017/18			Basic	VAT 20%	Total 2018/19						
- New	3,500		3,500			3,500		3,500			0%	Regulation 5 & Schedule 1	Stutory prescribed - for noting	
- Annual fee	1,000		1,000			1,000		1,000			0%	Regulation 8 & Schedule 1	Stutory prescribed - for noting	
- Variation	1,750		1,750			1,750		1,750			0%	Regulation 11 & Schedule 1	Stutory prescribed - for noting	
- Transfer	1,200		1,200			1,200		1,200			0%	Regulation 12 & Schedule 1	Stutory prescribed - for noting	
62A. Adult Gaming Centres														
- New	2,000		2,000			2,000		2,000			0%	Regulation 5 & Schedule 1	Stutory prescribed - for noting	
- Annual fee	1,000		1,000			1,000		1,000			0%	Regulation 8 & Schedule 1	Stutory prescribed - for noting	
- Variation	1,000		1,000			1,000		1,000			0%	Regulation 11 & Schedule 1	Stutory prescribed - for noting	
- Transfer	1,200		1,200			1,200		1,200			0%	Regulation 12 & Schedule 1	Stutory prescribed - for noting	
62B. Gaming Machines & Lotteries														
Small Society Lotteries application for a new licence	40		40			40		40			0%	Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Stutory prescribed - for noting	
Small Society Lotteries annual fee	20		20			20		20			0%	Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Stutory prescribed - for noting	
Notification of gaming machines in alcohol licensed premises	50		50			50		50			0%	Regulation 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Stutory prescribed - for noting	
Notification of more than two machines	100		100			100		100			0%	Regulation 3 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Stutory prescribed - for noting	
Annual fee	50		50			50		50			0%	Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Stutory prescribed - for noting	
Club Gaming Permits	200		200			200		200			0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Stutory prescribed - for noting	
Annual Fee	50		50			50		50			0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Stutory prescribed - for noting	
Club Machine Permits	100		100			100		100			0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Stutory prescribed - for noting	
Annual fee	50		50			50		50			0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Stutory prescribed - for noting	
67 Annual renewal fees for large events														
76a LA 2003 Premises/Clubs												Licensing Act 2003 (Fees) Regulations 2005		
Additional annual fees for capacities 5000 - 9999	500		500			500		500			0%	Regulation 5(4) & Schedule 5	Stutory prescribed - for noting	
Additional annual fees for capacities 10000 - 14999	1,000		1,000			1,000		1,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 15000 - 19999	2,000		2,000			2,000		2,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 20000 - 29999	4,000		4,000			4,000		4,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 30000 - 39999	8,000		8,000			8,000		8,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 40000 - 49999	12,000		12,000			12,000		12,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 50000 - 59999	16,000		16,000			16,000		16,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 60000 - 69999	20,000		20,000			20,000		20,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 70000 - 79999	24,000		24,000			24,000		24,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 80000 - 89999	28,000		28,000			28,000		28,000			0%	As above	Stutory prescribed - for noting	
Additional annual fees for capacities 90000 and over	32,000		32,000			32,000		32,000			0%	As above	Stutory prescribed - for noting	
68. Special Treatments														
Grant of a new licence												s.7(6) London Local Authorities Act 1991	Non Executive Licensing - Council Approval Required	
Band A : Ear piercing only	205		205	121	84	215		215	127	88	5%	As above	Stutory Discretionary	
Band B - Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	406		406	322	84	420		420	332	88	3%	As above	Stutory Discretionary	
Band B (Domestic)- Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	182		182	98	84	190		190	102	88	4%	As above	Stutory Discretionary	
Band C - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Roling, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	620		620	536	84	645		645	557	88	4%	As above	Stutory Discretionary	

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Band C (Domestic) - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolling, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	279		279	195	84	290		290	202	88	4%	As above	Statutory Discretionary		
Band D - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	824		824	740	84	850		850	762	88	3%	As above	Statutory Discretionary		
Band D (Domestic) - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	370		370	286	84	385		385	297	88	4%	As above	Statutory Discretionary		
Band E - Laser and intense pulse light treatments	704		704	620	84	730		730	642	88	4%	As above	Statutory Discretionary		
Band E (Domestic) - Laser and intense pulse light treatments	704		704	620	84	730		730	642	88	4%	As above	Statutory Discretionary		
Variation of licence	92		92	92	-	96		96	96	-	4%	As above	Statutory Discretionary		
69. Pet Shops														Non Executive Licensing - Council Approval Required	
Initial registration	264		264	180	84	273		273	185	88	3%	As above	Statutory Discretionary		
Renewal	180		180	96	84	188		188	100	88	4%	As above	Statutory Discretionary		
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance															
70. Sex Entertainment Venue														Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Non Executive Licensing - Council Approval Required
Annual Licence New Grant	3960		3960	1,698	2,262	4,120		4,120	1,768	2,352	4%	As above	Statutory Discretionary		
Renewal	3268		3268	1,006	2,262	3,400		3,400	1,048	2,352	4%	As above	Statutory Discretionary		
Variation (in combination with renewal)	1065		1065	1,065	0	1,110		1,110	1,110	0	4%	As above	Statutory Discretionary		
Variation (mid term)	2030		2030	2,030	0	2,110		2,110	2,110	0	4%	As above	Statutory Discretionary		
Transfer	701		701	701	0	730		730	730	0	4%	As above	Statutory Discretionary		
71. Sex Shops														Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Non Executive Licensing - Council Approval Required
Initial application	2,390		2,390	1,100	1,290	2,390		2,390	1,100	1,290	0%	As above	Statutory Discretionary		
Renewal	1,195		1,195	500	695	1,195		1,195	500	695	0%	As above	Statutory Discretionary		
Application to transfer a sex shop licence	600		600	600	0	600		600	600	0	0%	As above	Statutory Discretionary		
72. Breeding Establishments for Dogs														s3A Breeding of Dogs Act 1973	Non Executive Licensing - Council Approval Required
(a) Initial Registration	414		414	330	84	414		414	330	84	0%	As above	Statutory Discretionary		
(b) Renewal	226		226	142	84	226		226	142	84	0%	As above	Statutory Discretionary		
(c) Change to registration	57		57	57	0	57		57	57	0	0%	As above	Statutory Discretionary		
Note: Plus fee for approved veterinary or other specialist inspection															
74. Immigration Inspections (outside scope of VAT)														Housing Act 2004	Non Executive Licensing - Council Approval Required
** Note: The Council responding to requests, provides a letter to the British High Commission in respect of accommodation being fit for purpose.															
Inspection of property and provision of report for immigration purposes (within 10 working days).	151		151	151	0	157		157	157	0	4%		Discretionary		
Inspection of property and provision of report for immigration purposes (within 3 working days).	218		218	218	0	226		226	226	0	4%		Discretionary		
75. Scrap Metal and Salvage (outside scope of VAT)														Schedule 1, 6 Scrap Metal Dealers Act 2013 The Vehicle (Crime) Act 2001 Motor Salvage Operators Regulations 2002	Non Executive Licensing - Council Approval Required
Scrap Metal dealers site licence/renewal	514		514	430	84	540		540	452	88	5%	As above	Statutory Discretionary		
Scrap Metal dealers collectors licence/renewal	286		286	202	84	300		300	212	88	5%	As above	Statutory Discretionary		
Variation of site licence	447		447	447	-	470		470	470	0	5%	As above	Statutory Discretionary		
Variation of site licence (minor variation)	88		88	88	-	92		92	92	0	5%	As above	Statutory Discretionary		
Variation of collectors licence	231		231	231	-	242		242	242	0	5%	As above	Statutory Discretionary		
Variation of collectors licence (minor variation)	88		88	88	-	92		92	92	0	5%	As above	Statutory Discretionary		
76. Highways Enforcement (outside scope of VAT)														Skip licences - Highways Act 1980 s139 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Non Executive Licensing - Council Approval Required
Where a non-licensed skip is found, a retrospective application fee of twice the standard is applied															
Skip (per month)	51		51	51	0	54		54	54	0	6%	As above	Statutory Discretionary		
Skip Renewal (per month)	46		46	46	0	54		54	54	0	17%	As above	Statutory Discretionary		
** Note: The deposit required from builders, developers, etc for the positioning of materials on the highway is £200. This deposit is fully or partially refunded, depending on any necessary repairs or reinstatement works. The change reflects increases in costs of works by contractors and protects the council if costs exceed the current amount of the deposit.															
														As above	

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

	Agreed charges 17/18			Administration	Management and Enforcement	Proposed charges 18/19			Authorisation	Management and Enforcement	% change	Legislation giving power to charge	Basis for charging	
	Basic	VAT 20%	Total 2017/18			Basic	VAT 20%	Total 2018/19						
77. Building Materials on the Highway (outside scope of VAT)												Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required
** Note: Where building material is identified that does not have a permit the council may issue a permit whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial fee. The fee for a 'retrospective' renewal application is twice the renewal fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the permit in advance or is a genuine emergency.														
Deposit (subject to highway damage)	244		244	244	0	500		500	500	0	105%	As above	Statutory Discretionary	
First month	94		94	94	0	99		99	99	0	5%	As above	Statutory Discretionary	
Renewal (per month)	85		85	85	0	89		89	89	0	5%	As above	Statutory Discretionary	
78. Housing of Multiple Occupation												s63(3) and (7) Housing Act 2004		Non Executive Licensing - Council Approval Required
HMO Application	1250		1250	840	410	1310		1310	880	430	5%	As above	Statutory Discretionary	
HMO Renewal	885		885	640	245	930		930	673	257	5%	As above	Statutory Discretionary	
HMO Renewal with material change	1250		1250	840	410	1310		1310	880	430	5%	As above	Statutory Discretionary	
New Application (self contained) (per unit)	260		260	176	84	270		270	182	88	4%	As above	Statutory Discretionary	
Renewal Application (self contained)	184		184	100	84	193		193	105	88	5%	As above	Statutory Discretionary	
Renewal Application (self contained) with material change (per unit)	260		260	176	84	270		270	182	88	4%	As above	Statutory Discretionary	
(a) Selective Licensing														
Selective Licensing Application	550		550	500	50	550		550	500	50	0%	s87(3) & (7) Housing Act 2004	Statutory Discretionary	
79. Hypnotism events												s2A Hypnotism Act 1952		Non Executive Licensing - Council Approval Required
Capacity (maximum permitted) number of persons up to 2000	294		294	210	84	304		304	216	88	3%	As above	Statutory Discretionary	
Note: Additional charges for extension of hours beyond 11pm, 10% of scale fee plus 1% for each day of extension. Prices for larger capacities on application														
												As above		
80. Animal Boarding Establishment												s.1(2) Animal Boarding Establishments Act 1963		Non Executive Licensing - Council Approval Required
Initial registration	228		228	144	84	238		238	150	88	4%	As above	Statutory Discretionary	
Renewal	140		140	98	42	147		147	103	44	5%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance														
81. Dangerous wild animals												s.1(2)(e) Dangerous Wild Animals Act 1976		Non Executive Licensing - Council Approval Required
Initial registration	294		294	210	84	305		305	217	88	4%	As above	Statutory Discretionary	
Renewal	234		234	150	84	247		247	159	88	6%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance														
82. Performing Animals												s.1(2) Performing Animals (Regulation) Act 1925		Non Executive Licensing - Council Approval Required
Application to register for the exhibition or training of performing animals - profit making organisation	414		414	330	84	433		433	345	88	5%	As above	Statutory Discretionary	
Application to register for the exhibition or training of performing animals - non-profit organisation (e.g. school)	57		57	57	-	60		60	60	-	5%	As above	Statutory Discretionary	
Application to change registration	57		57	57	-	60		60	60	-	5%	As above	Statutory Discretionary	
Certificate	24		24	24	-	25		25	25	-	4%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance														
83. Riding Establishments												s.1(2) Riding Establishments Act 1964		Non Executive Licensing - Council Approval Required
Application	380		380	296	84	400		400	312	88	5%	As above	Statutory Discretionary	
Renewal	226		226	142	84	238		238	150	88	5%	As above	Statutory Discretionary	
Application to change licence	57		57	57	-	60		60	60	-	5%	As above	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance														
84. Scaffolding Licence												s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1		Non Executive Licensing - Council Approval Required
** Note: The fee for scaffolding found without a licence requiring a 'retrospective' application is twice the initial first month fee. The fee for a 'retrospective' extension to the application is twice the subsequent month fee.														
Residential														
Up to 10 metres (first month)	151		151	151	-	159		159	117	42	5%	As above	Statutory Discretionary	
10-15 metres (first month)	174		174	174	-	183		183	141	42	5%	As above	Statutory Discretionary	
More than 15 metres (first month)	216		216	216	-	227		227	185	42	5%	As above	Statutory Discretionary	
Up to 10 metres (subsequent months)	121		121	121	-	127		127	85	42	5%	As above	Statutory Discretionary	
10-15 metres (subsequent months)	138		138	138	-	145		145	103	42	5%	As above	Statutory Discretionary	
More than 15 metres (subsequent months)	174		174	174	-	183		183	141	42	5%	As above	Statutory Discretionary	
Commercial														
Up to 15 metres (first month)	174		174	174	-	183		183	141	42	5%	As above	Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 17/18			Administration	Management and Enforcement	Proposed charges 18/19			Authorisation	Management and Enforcement	% change	Legislation giving power to charge	Basis for charging	
	Basic	VAT 20%	Total 2017/18			Basic	VAT 20%	Total 2018/19						
More than 15 metres (first month)	216		216	216	-	227		227	185	42	5%	As above	Statutory Discretionary	
Up to 15 metres (subsequent months)	138		138	138	-	145		145	103	42	5%	As above	Statutory Discretionary	
More than 15 metres (subsequent months)	174		174	174	-	183		183	141	42	5%	As above	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - less than 15 metres squared	17		17	17	-	500		500	500	N/A	2841%	As above	Statutory Discretionary	
<i>Refundable deposit based on the area covered / enclosed by the structure - more than 15 metres</i>					-	1,000		1,000	1,000	N/A	#DIV/0!	As above	Statutory Discretionary	
Additional charges per hour eg for attending site meeting	84		84	84	-	88		88	88	N/A	5%	As above	Statutory Discretionary	
													s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Non Executive Licensing - Council Approval Required
85. Hoarding Licence ** Note: Where hoarding is identified that does not have a licence the council may issue a licence whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial first month fee. The fee for a 'retrospective' extension to the application is twice the subsequent month fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the licence in advance or there was a genuine emergency.														
Up to 15 metres (first month)					-	183		183	141	42		As above	Statutory Discretionary	
More than 15 metres (first month)	174		174	174	-	183		183	141	42		As above	Statutory Discretionary	
Up to 15 metres (subsequent months)	216		216	264	-	227		227	185	42		As above	Statutory Discretionary	
More than 15 metres (subsequent months)	138		138	138	-	145		145	103	42		As above	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - less than 15 metres	174		174	174	-	183		183	141	42		As above	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - more than 15 metres	17		17	17	-	500		500	500	N/A		As above	Statutory Discretionary	
Additional charges per hour eg for attending site meeting	84		84	84	-	1,000		1,000	1,000	N/A		As above	Statutory Discretionary	
													s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Non Executive Licensing - Council Approval Required
86. Crane (Lifting Equipment) Licence Where a non-licensed crane is found, a retrospective application fee of twice the standard is applied														
Licence Administration Fee	216		216	216	0	227		227	185	42	5%	As above	Statutory Discretionary	
Deposit	540		540			500		500			-7%	As above	Statutory Discretionary	
87. Advertising Board Licence Permission for a A1 (637 (width) x 1100 (height) x 800 (depth) mm) size advertising board on the public highway. No other sizes permitted														
Permit per year	52		52	52	0	140		140	98	42	169%	s.115F(1) Highways Act 1980	Statutory Discretionary	
Penalty for non compliance under Highways Act 1980 and Planning legislation to recover all costs associated with the removal	cost recovery		cost recovery			cost recovery		cost recovery				s.115K(3) Highways Act 1980	Statutory Discretionary	
													London Local Authority Act (1990) as amended	Discretionary
109. Street Trading Licence Administration fee (Applicable to all Licensing types, including variations and cancellations)														
Standalone street trading unit licence (e.g. stall)	43.5		43.5			45.5		45.50	45.50	N/A			Discretionary	
Up to 7 days (per trader)	18		18			19		19.00	N/A			19	Discretionary	
Up to 2 months (per trader)	180		180			189		189.00	101.00	88			Discretionary	
2 to 6 months (per trader)	400		400			420		420.00	244.00	176			Discretionary	
7 to 12 months (per trader)	550		550			580		580.00	316.00	264			Discretionary	
Market on the footway only	1300		1300			1365		1365.00	1000.00	365			Discretionary	
Front of Shop Displays (connected with business)- based on a standard single shop front													Discretionary	
6 Month licence	312		312			440		440.00	352.00	88			Discretionary	
1 Year Licence (15% discount)	1150		1150			880		880.00	704.00	176			Discretionary	

Statutory prescribed - legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e set eg. £100 or (b) the range is prescribed.
Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for